

Check list of application & documents required for grant of C.A. for grading & marking of Multi Source Edible Oil (MSEO) under AGMARK

Sl. No.	Documents required
1.	Online application in prescribed proforma-E & particulars in E-1 along with online fee payment at Bharatkosh.
2.	Self attested copies of proprietorship/partnership deed/Memorandum or Articles of Association/Bye-laws of society etc.
3.	Self attested copies of KYC of all partners
4.	Blue print or neatly drawn sketch of the premise showing all dimensions duly signed by the authorized person of the firm.
5.	Self attested copies related to premise: ownership document/lease agreement/allotment letter etc.
6.	Copy of the consent letter from legal owner of the premise in case of premise is taken on lease/rent.
7.	Self attested copy of valid FSSAI certificate for manufacturing of MSEO mentioning the constituent oils.
8.	Self attested copy of GST registration.
9.	Self attested copy of VOP registration.
10.	Specimen signature of two responsible persons with self attested copies of KYC who attend the grading work.
11.	List of complete installed machineries with Nos. & capacity.
12.	Medical certificate of employees engaged in processing of the unit in the format.
13.	Test report of packaging material from recognized institute for suitability of packaging material of food grade.
14.	Consent letter from NABL accredited laboratory for analysis of Food safety parameters.
15.	If constituent oil is procured from other unit then: Affidavit/declaration on non-judicial paper/Company letter head in the prescribed format . The constituent oil supplier should be manufacturer of the constituent oil with valid FSSAI license for manufacturing of that oil.
16.	If TBL is not owned by the applicant then consent letter from the legal owner of the TBL.
17.	Specimen copies of proposed TBL's with complete & correct information comply with FSSAI Regulation, MSEO Grading & Marking Rules,2023 etc.
18.	Complete list of Glass apparatus, Chemicals & Instruments as prescribed by the Directorate for analysis of MSEO & constituent Oils.
19.	Affidavit/declaration on non-judicial paper or letter head of the firm in the prescribed Form A-2 for:
	i Ownership of the premise.
	ii Follow the AP(G&M) Act, GGM Rules, MSEO Grading & Marking Rules,2023 & other instructions/guidelines issued by the Directorate from time to time
	iii Maintain the hygiene & cleanliness in the premise.
	iv Ownership of TBL. Use of TBL only for AGMARK graded products.
	v Use of Food grade packaging material
	vi Allow the officers for inspection
	vii Maintain all the prescribed records in the premise
	viii Analyze the samples for Food Safety parameters
	ix Pack size & Grades to be manufacture.

Checklist for Training of Sponsored Chemist :

Sl. No.	Document required
1.	Application for training from packer
2.	Appointment Letter of the chemist to be trained
3.	Joining letter/Acceptance letter from the chemist to be trained
4.	Training completion certificate issued by RO/SO
5.	Matriculation certificate of the Chemist (self signed)
6.	Degree & Mark sheet of the Chemist (self signed)
7.	Prescribed Training Fee (on Bharatkosh)
8.	No relation certificate from the packer
9.	Passport size photographs of the Chemist
10.	KYC of Chemist self signed

Declaration by constituent oil supplier
(On Firm's letter head)/stamp paper

AFFIDAVIT

I, s/o, address..... do hereby solemnly affirm and declare as under:

1. That I am competent to represent the company of M/s and sign this affidavit.
2. That I am well versed with the Agricultural Produce (Grading & Marking) Act, 1937 (as amended), General Grading and Marketing Rules, 1988 (as amended) and Multi Source Edible Oil Grading and Marking Rules, 2023/Fat Spread Grading & Marking Rules,.
3. That I shall be supplying,oil, to M/sto be used by them as constituent oil for Multi Source Edible Oil to be certified under AGMARK.
4. That I shall be supplying,oil, to M/sto be used by them as constituent oil for Multi Source Edible Oil to be certified under AGMARK.
5. That our company has the capacity to processMTs ofoil per day and is having valid FSSAI license No.....for manufacturing of oil.
6. That our company has the capacity to processMTs ofoil per day and is having valid FSSAI license No.....for manufacturing of oil.
7. That I will ensure maintenance of hygienic conditions in the premises of my manufacturing unit and observe & exercise strict quality control in manufacturing ofoil, &oil and will maintain proper records of production and supply of the above said oils.
8. That theoil &oil supplied by us shall comply with the requirements of the FSS Act 2006 etc.
9. That we will allow AGMARK authorities to enter and inspect the premises of our unit and check records of the concerned lots. The TBL shall be used only on AGMARK Graded products.
10. That we will follow all the instructions issued time to time by the Agricultural Marketing Advisor to the Govt. of India or any officer authorized by you.

Place:

Date:

(Signature of the Deponent)

VERIFICATION

The above content of Para 1 to 10 are true and correct to the best of my knowledge and belief and nothing has been concealed therein from.

Verified at ---- this ---- day of ----

(Signature of the Deponent)

FORM – A-2

Affidavit

(On Non-judicial Stamp Paper of minimum Rs.100/- or Letter Head of the firm)

I,, S/o, D/o, W/o
..... aged..... years and resident of
..... do hereby solemnly affirm and state:

1. that I am the sole Proprietor/ Partner/ Director of the firm namely
..... situated at
2. that the grade designation mark in accordance with the provision of the Agricultural Produce
(Grading & Marking) Act, 1937 and the Rules made thereunder, will be applied at
..... (address of the grading premises).
3. that the proposed grading premises which is situated at
..... is owned by me/ our firm/ not owned by me/ our firm. (delete
whichever is not applicable).
4. that the proposed grading premises which is situated at has been
taken on rent/ lease from (name of the owner) who is the legal owner of the
said premises. (delete whichever is not applicable).
5. that the Trade Brand Label(s) belong to my/ our firm which is/ are
registered/ not registered with the Registrar of Trade Marks.
6. that we will be responsible for the ownership of the Trade Brand Label and any dispute
arising out of it. The Directorate of Marketing & Inspection/ Department of Agriculture and
Cooperation, Ministry of Agriculture shall not be made responsible for any dispute arising due to it.
7. that the Trade Brand Label(s) shall be used only on Agmark graded
products.
8. that the packaging material used for packing graded products under Agmark will be of "Food
Grade".

(Signature of the Deponent)

Place:

Date:

VERIFICATION

I, solemnly state and verify that the contents of the
above affidavit are true and correct.

(Signature of Deponent)